



4/12/2023

Sheila Brown-Williams
Innvision, LLC
726 Vincent Ave NE
Minneapolis, MN 55411

Dear Sheila Brown-Williams,

The Minnesota Unified Certification Program (MnUCP) is pleased to inform you that your firm has been certified as a Disadvantaged Business Enterprise (DBE) pursuant to 49 Code of Federal Regulations Part 26 (49 C.F.R. §§26 et seq.). Your certification is effective **April 12, 2023** in the following:

NAICS code:

- **561720** **Janitorial Services**
- **722330** **Mobile Food Services**

The description of services performed by your firm will be shown as: **FIRM PROVIDING (HUMMINGBIRD CLEANING SERVICES) COMMERCIAL CLEANING SERVICES. (SNOW DRYFT SHAVED ICE) FOOD AND BEVERAGE HOSPITALITY**

The DBE program requires that you contact our office if any significant changes occur in your firm. This includes changes in any of the following: business address, the types work the firm performs, locations that the firm performs work and ownership or control of the firm.

Your firm must also comply with DBE eligibility requirements, which include that the DBE owner(s) must continue to demonstrate majority ownership, control of the firm's day-to-day operations, and direct and ongoing involvement in the firm's management. You must also continue to demonstrate direct involvement in contracts or projects on which the DBE Program applies and your participation is counting toward the goal.

Additionally, on an annual basis you are required to file an "Affidavit of DBE Eligibility" (No Change Affidavit) with supporting documentation. The No Change Affidavit form requests information about the firm's size, gross receipts, ownership, and work areas. The form requires that you attest to your firm's continued adherence to the DBE program eligibility requirements. It is deemed a failure to cooperate pursuant to 49 C.F.R. Part 26.109(c) if this Affidavit is not submitted in a timely manner or inaccurate information is provided which is a basis for removal from the program. The form can be obtained in Word or PDF on the MnDOT Office of Civil Rights website at the following location:
<http://www.dot.state.mn.us/civilrights/forms.html>

Minnesota Dept. of Transportation
Office of Civil Rights
395 John Ireland Blvd. MS 170
St. Paul, MN 55155-1899
Phone: 651-366-3146
Christian.guerrero@state.mn.us

Metropolitan
Commission
Office of Diversity
6040 28th Avenue South
Minneapolis, MN 55450
Phone: 612-726-8193
Debra.johnson@mspmac.org

Airports

Metropolitan Council
Office of Equal Opportunity
560 6th Avenue North
Minneapolis, MN 55411
Phone: 612-349-7695
Tracey.jackson@metrotransit.org

City of Minneapolis
Department of Civil Rights
350 S 5th Street #239
Minneapolis, MN 55415
Phone: 612-673-3012
Contractcompliance@minneapolismn.gov

Your firm will be listed in the DBE Directory in the area(s) of work for which you have been certified. The DBE Directory is available at <https://mnucep.metc.state.mn.us/Default.aspx> It includes a search engine to assist contractors seeking subcontractors to perform on projects. The MnUCP recommends that, as a regular business practice, you contact the plan holders of the specific projects you are interested in working on, communicate your interest and provide a quote prior to the letting date. A list of plan holders and detailed information about projects can be obtained by contacting the specific participating MnUCP agency on whose projects you are interested in bidding or by visiting their website.

As a certified DBE, you agree to the following:

- Comply with all aspects of 49 C.F.R. Part 26.
- Maintain an accurate mailing address with MnUCP.
- Maintain a working phone number.
- Promptly return all solicitation inquiries.
- You may also be invited to attend construction-related or business-related workshops, conferences, and seminars that may be organized by MnUCP or one of its members.

If you have any questions, concerns, or would like more information about the services provided by MnDOT, you may contact me at 651-366-3350.

Sincerely,

Joyce Brown-Griffin

Small Business Program Specialist
MnDOT Office of Civil Rights
Office: 651-366-3350
Fax: 651-366-3129

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